

**MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING HELD ON
25th FEBRUARY, 2016 at Sri GOWRISHANKARA AUDITORIUM, JSS DCH, MYSURU.**

Members Present:

1. The Vice Chancellor, JSS University, Mysuru.
2. The Registrar, JSS University, Mysuru.
3. The Director (Academics), JSS University, Mysuru.
4. The Director (Research), JSS University, Mysuru.
5. The Deputy Registrar, JSS University, Mysuru.
6. The Deputy Director (Academics), JSS University, Mysuru.
7. The Deputy Controller of Examinations-1, JSS University, Mysuru.
8. The Deputy Controller of Examinations-2, JSS University, Mysuru.
9. The Dean, Global Engagement
10. The Dean, Faculty of Medicine, JSS University, Mysuru.
11. The Dean, Faculty of Pharmacy, JSS University, Mysuru.
12. The Dean, Faculty of Bio-medical Sciences, JSS University, Mysuru.
13. The Principal, JSS Medical College, Mysuru.
14. The Principal, JSS Dental College and Hospital, Mysuru.
15. The Principal, JSS College of Pharmacy, Ooty.
16. The IQAC Coordinator, JSS University, Mysuru.
17. The IQAC Coordinator, JSS Dental College and Hospital, Mysuru.
18. The IQAC Coordinator, JSS College of Pharmacy, Mysuru.
19. The IQAC Coordinator, JSS College of Pharmacy, Ooty
20. The HOD, Faculty of Life Sciences, JSS University, Mysuru.
21. The Coordinator, Department of HSMS, JSS University, Mysuru.
22. The Project Coordinator, JSS University, Mysuru.

1. Welcome by IQAC Coordinator Dr. Prashanth Vishwanath.

2. The Introductory remark was given by the Honorable Vice Chancellor, stating that this meeting is called to ensure all the IQAC activities are being implemented. He emphasized that all activities should start from 2016 onwards and the preparations should be completed by the end of 2017 to face NAAC reaccreditation process and to avoid any initiation of this activity in 2018 in this regard.

The honorable Vice Chancellor also suggested to have a coordinator for Medical College (one from para and pre-clinical and one from Clinical) based on the seniority and interest in coordinating the IQAC activities of JSS Medical College. The Dean, JSS Medical College stated a meeting will be held to discuss on this issue and the names of the coordinators will be forwarded to registrar.



The Vice Chancellor said this is a preliminary meeting pertaining to strategic planning, action plan taken and action to be initiated which can be presented in the IQAC meeting with external members and experts which is scheduled on 18th March 2016.

The minutes of this meeting will be recorded and these documents will turn out to be a proceeding for submission to NAAC to show that IQAC cell is active all through the year and working towards upgrading and sustaining the quality of the Institutions and University.

He emphasized on dedicated and committed work from all in order to move forward towards achieving better recognition and securing higher score in future.

3. Review of the action taken for developmental activities - 2014-2015

The IQAC Coordinators of constituent colleges presented the activities of IQAC for 2014-2015

4. Plan of action for 2015-2016:

University IQAC Coordinator Dr. Prashant Vishwanath presented the action plan for 2015-2016.

5. Remarks by Vice Chancellor:

Vice Chancellor insisted that IQAC coordinators from all constituent colleges, departments and quality division of university should work on the application and procedures towards reaccreditation process to meet the expectations of the NAAC and to have frequent visit and meeting with NAAC office to be updated with latest information. A template to be created as per the requirement of the NAAC application form and data to be collected in the same format which will minimize error and duplication and to strictly follow a time schedule for data collection and process. He also emphasized on publishing articles in international journals related to quality parameters, quality assurance the important role of IQAC in maintain quality in high education, research in quality cell, Advantages of international accreditation.

He asked to seek clarification regarding the application form for including the new departments namely Faculty of Life Sciences and Department of Health System Management studies and said that The Department of water and health should be under the faculty of Life sciences and the two departments should work to position themselves with the existing 4 constituent colleges in accreditation process.

He insisted the need in addressing on two issues:

1. Improvement made from identified weaknesses
2. Key issues to target for achievement in two years going beyond weaknesses

He stressed on identifying a specific leadership area and to work more focused on specialized areas so the university, constituent colleges and departments will be identified

and recognized for that particular visible, specialized leadership area and to target it through one main aim.

He also insisted on progress on activities regarding CCLPE and not to work as individual unit.

He requested all leaders to come out with publication on leadership and with innovative new thoughts apart from regular topics. He suggested that the publications should reflect International collaboration, different accreditation body and process, administration strategies, nurturing research in deemed university and strategies employed in the gaps in all these areas including administration and establishment to reach a platform where we will be known for our achievements Internationally. He also said that these publications can be submitted as a reference to NAAC and can be published as a news note in media and newspapers and magazines, mainly to show that we are leaders focusing on quality, one who plans, develops, executes. Dr. Prashanth said that the publications titled "Ranking of higher educational institutions in India – Where did we fail?" published in IJHAS (Year : 2015 | Volume : 4 | Issue : 4 | Page : 207-209) by his team was well received and was quoted as reference in a discussion forum for ranking universities.

The main issue discussed during the presentation of the constituent colleges is technology support. Vic Chancellor stated that IT team of JSS University cannot work sequentially. If necessary he asked to assemble a team to complete the task on time and insisted that all the technology initiatives be completed by 1st of August with the support of the office concerned. All the constituent colleges should have the complete technology support by 1st of Aug 2016, while starting the new academic year and this technology development should be showcased for reaccreditation process.

The Deputy Registrar, briefly explained the progress related to establishment section and highlighted the work progress on the following

1. Guest House construction to be completed by July 2016.
2. Varuna land 101 acers handed over to JSS University.
3. Additional Hostel facilities for Boys and Girls
4. JSSCPM, Auditorium and examination hall
5. Drug and Poison information center and clinical pharmacy at hospital established
6. Extension work at medical college.
7. Library at Hospital established.
8. Lift Proposal – (Ladies hostel in Hospital)
9. JSSCP, Ooty clinical facility establish extension service - re alignment of lecture hall laboratory
10. JSS Dental College- work initiated in Conference Hall.
11. Hostel for Life Sciences- Completed
12. Heritage Block work completed
13. Faculty of Life Sciences – renovation completed
14. Work on nutrition department under progress

Dr. Kushalappa, Director (Academics), Dr. Basavanagowdappa, Dean, JSS Medical College and Dr. Raghunandan, Deputy Director (Academics) emphasized on improved hostel facilities, since the expectations and demand of students and parents seeking admissions will be fulfilled as hostel facility is one of the main criteria. Request for a separate hostel facilities for students of bio-medical sciences, life sciences and health system management studies was also made.

Vice Chancellor suggested that the issues pertaining to infrastructure development be addressed to Executive Secretary in a separate meeting and he mentioned that we have human resource, academic excellence, research capabilities and finance resources and university is able to generate its own resources without any problem and more focus to be given on infrastructure related to maintaining university's quality to excel further.

6. Discussion on Peer Team Report on Institutional Accreditation of JSS University:

Vice Chancellor and other members suggested the following:

Institutional Weaknesses:

- a) Curricular advancement: to provide in depth knowledge without affecting apex body regulations. To show case the curricular advancement from previous accreditation.
- b) Teaching Learning and Evaluation Process: we have to come out with measurable process and changes that evolved as an outcome and more training program for faculty to ensure quality teaching/research.
- c) Research and Extension: Identifying faculty with publication potential and supporting quality article publication by sharing the work load with other faculty of the same department.

Parameters to be concentrated in future:

- Consultancy
- Internationalization – Student exchange programmes and collaborative research
- Time frame on completion of task.
- Students Progression – Sports and cultural activities
- Students Placements – more structured outcome is required
- Governance – Work on empowerment and helping the leadership
- Innovation and Best Practices- Identify and showcase the best practices and the differences it makes
- Work on new concepts like: - Advance Technology, Internationalization innovative evaluation process.

Recommendations for quality Enhancement of the Institution:

A) Central Library

Central Library concept to be considered seriously by Medical, Dental and Pharmacy colleges and departments to have a single library and creating more space within the institution, a central library where all students and faculty of all the constituent colleges and departments can use instead of existing individual libraries in their own institutions.

The weaknesses and recommendations made by NAAC team should be dealt with individually and every constituent colleges and departments should submit their report to IQAC cell. Success and achievements should be documented periodically and the IQAC coordinators should take the initiative to collect the report from the principal or head of the institutions.

B) Central instrumentation facility to be created

Director (Research) will take the lead in this and he requested for a space and infrastructural facilities for establishing central instrumentation center and Deputy Registrar suggested to submit a proposal to proceed further.

- Proposal on strategic planning to be submitted.
- Categorizing the level of equipment's and instruments to be centralized
- Purchase, utilization and management of instruments.

C) Interdisciplinary consortium for research:

Director research will take the lead. To be a platform for discussion to focus on interdisciplinary research and working together.

D) Involvement of tribal population in pharmacy education:

JSSCP, Ooty should take initiative activities (like NGO type of activity) in this regard.

- To contact Ministries related to tribal welfare at national/state level.
- Make proposals for skill development for tribal people related to herbal medicine
- To create a cell to involve the tribal people to give additional skills.

E) Full-fledged Operation Theatre for emergency surgical and trauma care in Suttur.

Dr. Basavanagowdappa, Dean, JSS Medical College stated the 2 primary health centers at Suttur and Hadinaru which was under the care of JSS Hospital is now being handed

over to the govt. as per the govt. order. Shifting the staff, equipments and furniture to hospital at Suttur and Chamarajanagar is under process.

Vice Chancellor suggested to submit a proposal to improve the activities at Suttur Hospital.

Concluding remarks:

Dr. Sudeendra Bhat, Deputy Controller of Examination mentioned that JSS University had travelled a long way successfully in accreditation process, facing and overcoming all challenges. He also appreciated the commitment and involvement of the Officers, Dean, principal, Staff in accreditation process and he also insisted that more quality evaluation process and methodology be implemented through IQAC Cell for ensuring quality assurance.

In concluding remarks Dr. Kushalappa, Director (Academics) thanked all the members for the active participation throughout the meeting and also urged everyone to set goals and designing strategic planning both long and short term which would help the University and its constituent colleges and departments to excel beyond the expectations of NAAC.

The Registrar appreciated the enthusiasm and achievements shown by the constituent colleges which was reflected through the presentation made by the IQAC coordinators and emphasized on team work to set and reach higher standards.



REGISTRAR